

# ASSESSMENT SUB-COMMITTEE MINUTES

## 30 APRIL 2012

**Chairman:** \* Mr J Coyle

**Councillors:** \* Mitzi Green \* Paul Osborn

\* Denotes Member present

### 56. Appointment of the Chairman

**RESOLVED:** That the Independent Member, Mr James Coyle, would serve as Chairman of the Sub-Committee for this meeting.

### 57. Declarations of Interest

**RESOLVED:** To note that there were no declarations of interests made by Members.

### 58. Minutes

**RESOLVED:** That the minutes of the meeting held on 3 April 2012 be taken as read and signed as a correct record.

## RESOLVED ITEMS

### 59. Assessment Sub-Committee - Terms of Reference

**RESOLVED:** That the terms of reference of the Sub-Committee be noted.

### 60. Complaint - Breach of Code of Conduct

Members considered a report on behalf of the Director of Legal and Governance Services, which set out details of two complaints that Members had failed or may have failed to comply with the Authority's Code of Conduct.

The Sub-Committee fully considered and discussed the complaints, with each Member setting out their individual thoughts on its contents.

**RESOLVED:** That

- (1) no further action be taken in respect of Complaint 1;
- (2) no further action be taken in respect of Complaint 2.

(Note: The meeting, having commenced at 2.05 pm, closed at 2.23 pm).

(Signed) MR J COYLE  
Chairman